



# WELWYN HATFIELD

Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.

Please ask for:  
Graham Seal

27 February 2017

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL CABINET to be held on Tuesday 7 March 2017 at 7.30pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts AL8 6AE

Yours faithfully

Executive Director  
Public Protection, Planning and Governance

## AGENDA PART 1

1. APOLOGIES:

2. PUBLIC QUESTION TIME AND PETITIONS:

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Cabinet and to receive any petitions.

3. MINUTES:

To confirm as a correct record the Minutes of the meetings held on 9 and 24 January and 7 February 2017 (previously circulated).

4. ACTIONS STATUS REPORT: (Pages 5 - 6)

Report of the Executive Director (Public Protection, Planning and Governance) on the status of actions agreed at the last Cabinet meeting.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 17:

6. DECLARATIONS OF INTEREST BY MEMBERS:

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

7. RECOMMENDATIONS FROM SCRUTINY SUB-COMMITTEES:

To consider the following recommendations from the meeting of the Resources Sub-Committee on 19 January 2017:-

(a) Enforcement Agents (Pages 7 - 46)

8. CAPITAL PROGRAMME 2017/18 - RELEASE OF FUNDS: (Pages 47 - 50)

Report of the Executive Director (Resources, Environment and Cultural Services) on the release of approved capital funds for ICT projects in the 2017/18 financial year.

9. RELEASE OF BUDGETS FOR PROJECTS IN HATFIELD: (Pages 51 - 54)

Report of the Executive Director (Resources, Environment and Cultural Services) seeking the release of approved capital funding in 2017/18 for various projects in Hatfield.

10. SURRENDER OF RESIDENTIAL LEASES BY THE NHS: (Pages 55 - 58)

Report of the Executive Director (Resources, Environment and Culture Services) on the acceptance of an early surrender of two properties.

11. BUSINESS RATES - LOCAL NEWSPAPER RELIEF: (Pages 59 - 60)

Report of the Executive Director (Resources, Environment and Culture Services) seeking adoption of a policy to award this rate relief.

12. UNIVERSAL CREDIT: (Pages 61 - 64)

Report of the Executive Director (Resources, Environment and Culture Services) seeking approval on the roll out of this credit to benefit claimants.

13. PERFORMANCE EXCEPTION REPORT - FEBRUARY 2017: (Pages 65 - 76)

Report of the Executive Director (Resources, Environment and Culture Services) summarising strategic data on an exception basis, following the last performance clinic.

14. RISK MANAGEMENT: (Pages 77 - 100)

Report of the Executive Director (Public Protection, Planning and Governance) on the current top strategic and operational risks facing the Council

15. COUNCIL'S ACHIEVEMENT LIST: (Pages 101 - 108)

Report of the Executive Director (Resources, Environment and Culture Services) summarising the Council's key achievements and service improvements for the third quarter of 2016/17.

16. JIMMY MAC'S GRANT: (Pages 109 - 110)

Report of the Executive Director (Housing and Communities) seeking grant funding for Jimmy Macs.

17. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION:

18. EXCLUSION OF PRESS AND PUBLIC:

The Cabinet is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for Items 19 and 20 on the grounds that they involves the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) and Paragraph 3 (private financial or business information) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**PART II**

19. ITEMS OF AN EXEMPT NATURE REQUIRING KEY DECISION:

To consider the following items of an exempt nature for decision in the current Forward:-

(a) Lift Refurbishment - Sheltered Housing (Pages 111 - 114)

Exempt report of the Executive Director (Housing and Communities) on the award of contract for this work.

(b) Tudor Road, Welwyn - Bungalow Refurbishment (Pages 115 - 118)

Exempt report of the Executive Director (Housing and Communities) on the award of contract for this work.

(c) Consultation on Proposal to Redevelop the Former Little Mead Garage Site for New Affordable Homes (Pages 119 - 122)

Exempt report of the Executive Director (Housing and Communities) giving an update on progress to redevelop this site.

(d) Award of Contract for Specialist Property Advice (Pages 123 - 126)

Exempt report of the Executive Director (Resources, Environment and Culture Services) on the award of contract for specialist property advice.

20. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN:

Circulation: Councillors J Dean (Leader) M Perkins  
D Bell B Sarson  
H Bromley R Trigg  
T Kingsbury

Executive Board  
Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Graham Seal 01707 357444 [democracy@welhat.gov.uk](mailto:democracy@welhat.gov.uk), Governance Services Unit on 01707 357444, fax 01707 357257 or email – [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)**